Searching and Taking Notes in Panopto

You and your students have the option to add notes, bookmarks or comments to videos in Panopto. These notes are private, but you have the option to make them public to share with other course users if you like. You can also search for key topics or phrases in the video and jump right to those sections. To access these features, click on the link to open a Panopto video in your course. In the Panopto window that opens, you will several options on the left side of the page: Search, Notes, Bookmarks and Comments.

- To search for key points in the video, enter search terms at the top of the page.
- To add notes, click on the Notes link and begin typing your note. The note will be synched to the moment in the video where you began typing. If you would like the notes to be available to all course users, click on the Make public link.
- To add a bookmark, click on the Bookmarks link. Type a title for your bookmark, and hit Enter.
- To add comments, click on the Comments link. Comments are public to all course users.

After you have added a note, bookmark or comment, you can click on the link to it to jump to that point in the video. You also have the option to edit or delete any note, bookmark or comment that you create.