Posting and Commenting on a Blog

A blog is comprised of many posts. Readers of the blog can comment with their own feedback on each post.

Click on a topic to jump to the attendant instructions.

Post to a Blog

Comment on a Post

Post to a Blog

1. Log into the Blackboard system and click to enter the course where you wish to post to a blog.

2. Once you are in the course you will navigate to the blog. Depending on how the course has been set up there may be a dedicated Blogs button in the course menu, or you may click Course Tools and then Blogs.
3. If there are multiple blogs, make sure to click into the appropriate one.

4. On the blog homepage you will press the Create Blog Entry button.

5. Enter a subject and message body for the post. Add an attachment, if desired.
6. Press **Post Entry** when ready to share the post with others, or you can use **Save Entry as Draft** if you want to resume your work later.

### Comment on a Post

1. Log into the Blackboard system and click to enter the course where you wish to comment on a blog.

2. Once you are in the course you will navigate to the blog. Depending on how the course has been set up there may be a dedicated Blogs button in the course menu, or you may click Course Tools and then Blogs.
3. If there are multiple blogs, make sure to click into the appropriate one.

4. On the Blog homepage you will see a list of posts that have been shared. Click on the **Comment** button on the post to which you would like to share feedback. This will pop out a comment box.
5. Type your feedback in the comment text box and press **Add** when done. The comment will now be added. **Note:** comments are collapsed by default. Users must click the **Comment** button to expand the comments.